

## SATURNA ISLAND FIRE PROTECTION SOCIETY (SIFPS)

### ANNUAL GENERAL MEETING

JUNE 14, 2025

### MINUTES

1. The meeting was called to order at 1:04 pm. 14 members were in attendance and a quorum was confirmed. The attendees approved recording the meeting for the purpose of note taking.
2. Motion to approve the Agenda by Eva Hage, seconded by William (Tex) McLeod. **Carried.**
3. Motion to approve the Minutes of the Annual General Meeting held on June 15, 2024 by Stephen Hardy, seconded by Jeanne Crearar. **Carried.**
4. There was no business arising from the previous minutes.
5. President Ron Monk acknowledged the efforts of the SIR and Fire Chiefs and of the Board members.

President Ron Monk announced that there will be a short presentation about the CRD's proposals for changes to fire department governance after the AGM. President Ron Monk announced Elizabeth Keay as the new Corporate Secretary.

Motion to accept the President's Report by Elizabeth Keay, seconded by Don Rutherford. **Carried.**

6. Treasurer Stephen Hardy presented the SIFPS Annual Financial Statements Compilation for the year ending December 31, 2024, and his report.

Property tax requisitions have been increasing in the last couple of years to fund both operating expenses and to build capital reserves as there are upcoming vehicle and equipment replacements in the plan. Modest compensation was introduced for firefighters in 2024 when on calls similar to the modest SIR compensation introduced in 2023.

The Society was in a solid financial position at the end of 2024, this closely aligned with the financial plans approved by the directors.

At December 2024, there was \$260,000 of restricted cash to acquire a used water tender and supporting equipment. 50% of the restricted cash was funded from a Capital Gaming Grant.

The next planned vehicle replacement will be for Engine 2 in 2026. We plan to apply for another Capital Gaming Grant for this purpose.

Motion to approve the 2024 Financial Statements Compilation by Stephen Hardy, seconded by Eva Hage. **Carried.**

7. Corporate Secretary Elizabeth Keay presented the Corporate and Administration Committee Report.

There were substantial insurance premium reductions realized (General Liability and Property Insurance) as a result of changing the broker and insurer. Liz Keay and Chaya Katrensky are reviewing SIFPS policies on an ongoing basis.

Motion to accept the Corporate and Administration Committee Report by Wayne Quinn, seconded by Eva Hage. **Carried.**

8. Lyndal Michaud presented the Asset Management and Operations Report.

SIFPS is a complex organization with lots of equipment to look after: vehicles, buildings, solar panels, generators, water systems, compressors and other equipment. There is ongoing maintenance of the building interiors, and landscaping and our handyman, Mike Davis, has been a great asset.

The Asset Management and Operations Committee:

- With the Fire Chief purchased a SCBA pressure system for the Saturne Fire air compressor to charge oxygen tanks.
- hard wired the ESB 2 standby generator with the help of an Emergency Management Resilience Grant.
- approved metal shelters for car 2, ambulance, and for the generator at ESB2.

Motion to accept the Asset Management and Operations Report by John Hutchinson, seconded by Jeanne Crerar. **Carried.**

9. (a) Chaya Katrensky was not available to present her Human Resources Committee; Ron Monk presented on her behalf.

The Human Resources Committee has set up support for volunteers' counselling with Homewood (paid by annual subscription) and other counselling providers. There were Member recognition events and a SIR leadership transition to SIR Chief Chak Estable-Duquette and Deputy Chief Tyler Battle.

Motion to accept the Human Resources Committee Report by Elizabeth Keay, seconded by Eva Hage. **Carried.**

(b) Keith Preston was not available to present the Joint Occupational Health and Safety Committee Year-end Report; Ron Monk referred to the Report in the AGM package.

Motion to accept the Joint Occupational Health and Safety Committee Report by John Hutchinson, seconded by William (Tex) McLeod. **Carried.**

10. New Business: there was no new business.

11. Motion to approve the acts of the SIFPS directors between June 15, 2024 and June 14, 2025 by Eva Hage, seconded by Lyndal Michaud. **Carried.**

12. Nominations Committee - Ron Monk presented. All current Board members with the exception of William (Tex) McLeod will continue to stand as Directors; Ron thanked him for his service. Eva Hage to lead the election of 2025-2026 SIFPS directors.

The Nomination Committee recommended an increase of the SIFPS board to a maximum of twelve directors from ten.

Motion to increase the SFIPS board up to a maximum of twelve by Ron Monk, seconded by John Hutchinson. **Carried.**

13. The 2024-2025 directors resigned. Moved by William (Tex) McLeod, seconded by Jeanne Crerar. **Carried**

14. Eva Hage presented the nominees for election of the SIFPS Board for 2025 - 2026. The nominees were:

President:	Don Rutherford
Vice-President:	Chaya Katrensky
Treasurer:	Stephen Hardy
Corporate Secretary:	Elizabeth Keay

Directors at Large

Byron Fritzler  
Geri Crooks  
Ian Gaines  
John Blackhall  
Keith Preston  
Lyndal Michaud  
Mike Davis  
Ron Monk

All nominees were acclaimed in the positions listed above.

15. Motion to adjourn the meeting at 1:43 pm by Wayne Quinn, seconded by Eva Hage. **Carried.**

Recorded by Elizabeth Keay



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*Don Rutherford, President*